

# Project Manager – Heat Pumps



## Job Description and Person Specification

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<b>Job Title:</b>	Project Manager – Heat Pumps
<b>Location:</b>	Home Based with travel to site(s) as required
<b>Contract:</b>	Permanent
<b>Working Hours:</b>	Full time position – 37 hours a week Mon-Fri (flexible)
<b>Salary:</b>	Competitive based on experience + Bonus + Pension

Project management for Air Source Heat Pump (ASHP) delivery schemes across England

- Leeds based company working across England
- Opportunity to move off the tools into management (**all ages considered**)
- Up to date Heating/Plumbing/Electrical qualifications required (5 years)
- ASHP manufacturer's training provided
- Understanding of ASHP operational technology an advantage (**training will be provided**)
- Computer skills are expected (**bespoke training will be provided**)
- Additional experience in ASHP survey, design and installation would be an advantage
- Responsible for project management and **oversight of installers**
- Client facing role with good interpersonal skills required
- Equipment ordering and post install inspections (**training will be provided**)
- An excellent opportunity to take your industry experience to the next level

We have an exciting opportunity for a Project Manager to join the team, an essential role within our organisation. We are seeking a candidate who can demonstrate, leadership, effective communication, and good decision making in an ever-changing environment.

Location – Primarily home based, managing domestic air source heat pump (ASHP) installation projects around the country. A flexible approach to meet the changing commitments and workloads of the company. Willing to travel and adopt flexible hours where required, to meet work demands is a key requirement of the role. Full clean driving licence.

Industry – Domestic Heating, Air Source Heat Pumps, (ASHPs), Renewables, Unvented Hot Water Systems, Commercial Heating, Domestic Electrics, Plumbing.

Benefits – For some this will be the first step towards getting off the tools and moving into management. Manufacturer specific training e.g. on the latest ASHPs and new electric renewable heating technologies in preparation for off gas 2025.

Candidate – Heating/electrical install engineer with plumbing/electrical qualifications and experience of installing air source heat pumps. Although not essential it will be of interest if you have some basic understanding the operation of ASHPs or other heating systems. Some experience of the following would be beneficial: supervisory experience, ordering of supplies, quality inspections, surveying, designing of domestic heating systems.

The Position - This is a new Project Manager position, reporting to the Technical Director that has been created due to accelerated growth in the company's activities in the renewable heating technology sector.

The role combines home/office (Leeds) team working and time on site overseeing installations, engaging with a variety of clients face to face, by phone and computer.

Management of equipment orders, maintaining in-house systems and progress reporting forms a key requirement of this role. Computer skills are expected, although training will be provided on our bespoke systems and tools, you will need to have at least a basic understanding of the main Microsoft applications and Office 365 functionality.

If you are looking to take your heating install engineering experience to the next career level, technically overseeing and advising others off the tools, then please apply now.

#### The Package

- Competitive salary based on experience
- Bonus potential
- Commencing with 23.5 days holiday plus bank holidays with an additional 1-day holiday per completed year worked up to a maximum of 28.5
- 3% company contribution into an auto-enrolment pension scheme
- Full training and ongoing support will be provided
- Bike to work voucher scheme
- Industry recognised manufacturer training
- Genuine potential for career advancement

#### Experience Required

Ideally you will have a minimum of 5 years hands on domestic heating install experience combined with ASHPs, up to date plumbing qualifications and current industry regulation knowledge.

Additional experience of supervising others, quality checking, managing equipment supply or surveying and designing of domestic heating systems would be beneficial

Please still apply if you have limited ASHP install experience but extensive domestic / commercial plumbing experience installing or swapping out other heating systems such as gas boilers, hot water cylinders and radiators.

## The Company

### Working at Energy Flex

At Energy Flex we want people who do the right thing for our customers and our colleagues. We want people who can speak up, who to take responsibility, and make good decisions.

We care about being inclusive and encourage applications from people with diverse backgrounds and experiences.

### Energy Flex Limited

En-Flex is a leading provider of renewable energy services, offering scalable solutions to other energy consultancies, manufacturers and installation businesses of all sizes. We aim to make homes warmer, greener and more energy efficient.

We work closely with our partners and clients throughout the UK to deliver a range of professional project management and design services in the renewable energy sector. An area of specific expertise is harnessing funding for those in fuel poverty.

We work hard to develop strong and lasting relationships. Core to our company values is excellent customer service; we aim to exceed expectations and consistently deliver best practice.

### Application:

To be considered for this position, applications **must**:

- Provide a cover letter highlighting key skills and experience, including confirmation of either minimum 5 years working as a qualified plumber or electrician or project manager within the heating industry
- Curriculum Vitae

Applications to: [HR@en-flex.co.uk](mailto:HR@en-flex.co.uk)

If you are selected for interview, the interview will take place over Teams on-line.

Following interview and prior to appointment we will require two references, one of these must be from your current employer.